

2019 Pittsburgh Boat Show

5 9 t h A n n i v e r s a r y

Important Notes

Paperwork: **Your floor space must be paid in full before you move in.**
Be sure to sign and return your contract to us ASAP.
Get us your name badge list, sales tax form, and certificate of insurance as soon as possible. Forms are available on our web site at www.pittsburghboatshow.com

Move-in: **The move-in and move-out schedule is on the web site.**
A hose will be provided near the move-in door to hose down your boats before entering the building. Remove snow from boats before entering the building.

Remember the outside door opening is 16' 3" wide x 13' 10" high.
The door opening going into the South Hall is 8' 10" wide x 10' high.

Rooms: If you need a room at the hotel reserve it by December 12th

Office: The telephone number to the Boat Show office at the Monroeville Convention Center is 412-372-0187. It will be operational beginning Tuesday, January 8th.

The Boat Show office fax number is 412-372-0173. It will be operational beginning Tuesday, January 8th, 2019.

Hours: Move-in will be according to the Move-in schedule.
Workers will be permitted to stay until 8:00 p.m. on January 9th and 10th to clean boats and work on displays. The Convention Center will be closed on Monday, January 14th and Tuesday, January 15th.
Exhibitors will be permitted to work at their displays on Wednesday, January 16th and Thursday, January 17th from 8:00 a.m. to 5:00 p.m.

Show Office Phone: 412-372-0187

Show Office Fax: 412-372-0173